

HUMAN SERVICES COMMITTEE MEETING

Wednesday, March 13, 2013

Call to Order

The meeting was called to order at 9:00 a.m. by Chairperson Linda Sinkula in the Health and Human Services Conference Room.

Present

Committee members present included Linda Sinkula, Rose Quinlan, Jan Swoboda, Don Delebreau, Mark Buchanan, Shirley Kirchman, LeVerle Koenig, Kaye Shillin and Jim Abrahamson. Also present were Human Services Director Cori McFarlane, Sara Malay, Bob Mattice, Mark Seidl, Ron Opicka of East Shore Industries and Intern Amanda Ronsman.

Excused

Paul Ravet and Helen Horak

Approval of Agenda

LeVerle Koenig moved to approve the agenda. The motion was seconded by Jan Swoboda and carried.

Approval of Minutes

A motion to approve the minutes of the January 9, 2013 meeting by Rose Quinlan was seconded by Shirley Kirchman. Motion carried.

Introduction of New Human Services Director

Cori McFarlane briefly described her background and experience most recently with the Wisconsin Human Services Department. Having just completed her first month with Kewaunee County she is still becoming acquainted with the operations.

53.10 Vehicle Acquisition Grant Application - Approval

Sara Malay handed out a Project Summary under the Wisconsin Elderly and Disabled Transportation Capital Assistance Program which provides grants to serve the special transportation needs of elderly persons and persons with disabilities for whom public transportation services are unavailable or insufficient. This grant would fund a vehicle that has the capacity to transport 4 ambulatory and 1 individual in a wheel chair. The cost is estimated at \$32,000.00. The 20% required match of approximately \$6,400 would come from the Transportation Trust Fund. This vehicle would serve the entire Kewaunee County along with the existing van. A motion was made by Mark Buchanan and seconded by Jan Swoboda to approve proceeding with the application for the grant. The motion carried unanimously.

Proposed Resolution to allow use of Secure Detention for up to 180 days as an Original Juvenile Court Disposition

Bob Mattice handed out a memo describing use of secure detention as a dispositional alternative (juvenile court equivalent of sentence) and a proposed Authorizing Resolution for County Board approval. Following discussion, a motion to approve proceeding with the resolution by Kaye Shillin was seconded by Jan Swoboda. The motion carried.

Change of Child Welfare Supervisor Position from Union to Management Position - Approval of Job Description

Cori McFarlane discussed the change and the reasons for it. She handed out a revised job description of the position reflecting the changes needed. Following discussion, a motion by Rose Quinlan to approve the new job description of Children and Families Manager was seconded by Kaye Shillin. The motion carried.

Proposed Resolution to Increase Audit Threshold to \$100,000

Cori McFarlane discussed the need to increase the audit threshold from the current \$25,000 to \$100,000 as a cost saving procedure. She distributed "A Resolution Authorizing the Director of Human Services to Request a Waiver from Auditing Requirements" for County Board approval. Following discussion, a motion for approval by Shirley Kirchman was seconded by LeVerle Koenig. The motion carried.

Approval of Justice and Mental Health Collaboration Expansion Grant Submission

Mark Seidl described a grant application he has been working on that would provide up to \$200,000.00 for continuation of the Justice and Mental Health Collaboration currently in use. A 20% in-kind contribution would be required. He requested approval to move forward with the application. A motion for approval by Shirley Kirchman was seconded by Don Delebreau. The motion carried.

Staffing Updates

- Reallocation of hours from mental health counselor position discussion.
- Hiring of LTS Case Manager was discussed.

Family Care Update

Cori discussed the current status of Family Care and the possible alternatives if expansion is not funded.

Advisory Committee Reports

- Development Disabilities: Next Meeting March 27, 2013
- Long Term Support Advisory Committee: Next meeting April 25, 2013
- Commission on Aging/ADRC Advisory Board – next meeting COA March 27, 2013
- Transportation Committee is yet to be determined

Director's Report

- WHEAP Monthly Report: The January and February 2013 reports were distributed.
- Biennial Budget: 3 pieces of information was handed out regarding Medicaid Expansion, Governor's 2013-15 Budget and department of Children and Families Biennial Budget.
- WCHSA Updates – Discussion
- Opportunities for Collaboration with Regional Counties discussion
- DFC and DHS Updates: Budgets remain the same.
- Agency Updates – Cori previous discussion.

Contract Updates/Approvals

A listing of 26 and 2 amended 2012 contracts for the year 2013 totaling \$2,185,663.03 was handed out for approval. Following discussion, Kaye Shillin moved for approval. The motion was seconded by LeVerle Koenig and carried unanimously.

Public Comments (five minutes per individual):

Ron Opicka commented on his concerns with Family Care and the improbability of proper funding.

Other Items as Authorized by Law

None

Approval of Travel

Following review, a motion for approval by Kaye Shillin was seconded by LeVerle Koenig. The motion carried unanimously.

Approval of Vouchers

Following review and discussion of the vouchers, Jan Swoboda moved for approval. The motion was seconded by Shirley Kirchman and carried unanimously.

Next Meeting Date and Time

The next meeting was scheduled for: **Wednesday, April 17, 2013 at 9:00 a.m.**

May's meeting was schedule for: **Tuesday, May 14, 2013 at 9:00 a.m.**

Adjournment

A motion to adjourn the meeting by Don Delebreau was seconded by Mark Buchanan. The meeting adjourned at 11:50 a.m.


James M. Abrahamson, Secretary